

Website Privacy Policy for checkthedocs.com

ChecktheDocs a B. Compliant, Inc. service-product

This document was last updated on April 26, 2017

1. Acknowledgement and acceptance of terms

B. Compliant, Inc. is committed to protecting your privacy. This Privacy Policy sets forth our current privacy practices with regard to the information we collect when you or your computer interact with our website. By accessing checkthedocs.com, you acknowledge and fully understand B. Compliant, Inc.'s Privacy Policy and freely consent to the information collection and use practices described in this Website Privacy Policy.

2. Participating Merchant Policies

Related services and offerings with links from this website, including vendor sites, have their own Privacy Policies that can be viewed by clicking on the corresponding links within each respective website. Online merchants and others who participate in B. Compliant, Inc.'s services are encouraged to participate in industry privacy initiatives and to take a responsible attitude towards consumer privacy. However, since we do not have direct control over the policies or practices of participating merchants and other third parties, we are not responsible for the privacy practices or contents of those sites. We recommend and encourage that you always review the Privacy Policies of merchants and other third parties before you provide any personal information or complete any transaction with such parties.

3. Information We Collect and How We Use It

B. Compliant, Inc. collects certain information from and about its users three ways: directly from our Web Server logs, the user, and with Cookies.

a. Web Server Logs

When you visit our Website, we may track information to administer the site and analyze its usage. Examples of information we may track include:

- Your Internet protocol address.
- The kind of browser or computer you use.
- Number of links you click within the site.
- State or country from which you accessed the site.
- Date and time of your visit.
- Name of your Internet service provider.
- Web page you linked to our site from.
- Pages you viewed on the site.

b. Use of Cookies

B. Compliant, Inc. may use cookies to personalize or enhance your user experience. A cookie is a small text file that is placed on your hard disk by a Web page server. Cookies cannot be used to run programs or deliver viruses to your computer. Cookies are uniquely assigned to you, and can only be read by a Web Server in the domain that issued the cookie to you.

One of the primary purposes of cookies is to provide a convenience feature to save you time. For example, if you personalize a web page, or navigate within a site, a cookie helps the site to recall your specific information on subsequent visits. Hence, this simplifies the process of delivering relevant content and eases site navigation by providing and saving your preferences and login information as well as providing personalized functionality.

B. Compliant, Inc. reserves the right to share aggregated site statistics with partner companies, but does not allow other companies to place cookies on our website unless there is a temporary, overriding customer value (such as merging into ChecktheDocs.com a site that relies on third-party cookies).

You have the ability to accept or decline cookies. Most Web browsers automatically accept cookies, but you can usually modify your browser setting to decline cookies. If you reject cookies by changing your browser settings then be aware that this may disable some of the functionality on our Website.

4. Personal Information Users

Visitors to our website can register to purchase services. When you register, we will request some personal information such as name, address, email, telephone number or facsimile number, account number and other relevant information. If you are purchasing a service, we will request financial information. Any financial information we collect is used only to bill you for the services you purchased. If you purchase by credit card, this information may be forwarded to your credit card provider. For other types of registrations, we will ask for the relevant information. You may also be asked to disclose personal information to us so that we can provide assistance and information to you. For example, such data may be warranted in order to provide online technical support and troubleshooting.

We will not disclose personally identifiable information we collect from you to third parties without your permission except to the extent necessary including:

- To fulfill your service requests for services,
- To protect ourselves from liability,
- To respond to legal process or comply with law, or
- In connection with a merger, acquisition or liquidation of the company.

5. Use of Web Beacons or GIF files

B. Compliant, Inc. / ChecktheDocs.com Web pages may contain electronic images known as Web beacons - sometimes also called single-pixel gifs - that allow B. Compliant, Inc. to count users who have visited those pages and to deliver co-branded services. B. Compliant, Inc.

may include Web beacons in promotional e-mail messages or newsletters in order to determine whether messages have been opened and acted upon.

Some of these Web beacons may be placed by third party service providers to help determine the effectiveness of our advertising campaigns or email communications. These Web beacons may be used by these service providers to place a persistent cookie on your computer. This allows the service provider to recognize your computer each time you visit certain pages or emails and compile anonymous information in relation to those page views, which in turn enables us and our service providers to learn which advertisements and emails bring you to our website and how you use the site. B. Compliant, Inc. prohibits Web beacons from being used to collect or access your personal information.

6. Accessing Web Account Information

We will provide you with the means to ensure that personally identifiable information in your web account file is correct and current. You may review this information by contacting us by sending an email to our support attendant – support@checkthedocs.net.

7. Changes to this Statement

B. Compliant, Inc. has the discretion to occasionally update this Privacy Policy. When we do, we will also revise the “updated” date at the top of this Privacy page. We encourage you to periodically review this Privacy Policy to stay informed about how we are helping to protect the personal information we collect. Your continued use of the service constitutes your agreement to this Privacy Policy and any updates.

8. Sharing of Personal Information – Third Party Vendor tools portal/upload

B. Compliant, Inc. reserves the right to share aggregated demographic information about our customers, sales, documents, and traffic to our partners and advertisers. We will not give, sell, rent, share, or trade any of your personal information or any data that you store using our services to any third party except as outlined in this Policy or with your consent. We may disclose information to a third party to (a) comply with laws or respond to lawful requests and legal process, (b) to protect B. Compliant, Inc., agents, customers, and others including to enforce our agreements, policies and terms of use or (c) in the good faith belief that disclosure is needed to respond to an emergency, or protect the personal safety of any person.

If you are an individual B. Compliant, Inc. registered user, and the domain of the primary email address associated with your ChecktheDocs account is owned by your employer and that email address was assigned to you as an employee of that organization, and that organization wishes to establish a ChecktheDocs corporate account and add you to it, then certain information concerning past use of your individual account may become accessible to that organization’s administrator including your email address.

B. Compliant, Inc. includes collaboration features that by their nature support sharing with users you choose. Those users can see your name, email address, photo and information from your Profile page, and any files you choose to share; and they can post comments and email you. Collaborators you invite as editors can also edit your shared files, upload documents and

photos to your shared files, share those documents outside of B. Compliant, Inc., and give other users rights to view your shared files.

B. Compliant, Inc. provides you with opportunities and connects with third party applications or services, such as Box or Access-It-Now and C More Profit Corporation, et al.,. If you choose to use any such third party applications or services, we may facilitate sharing of your information and documents including your ChecktheDocs username and documents you choose to use with those applications and services and such third parties may contact you directly as necessary. Your use of such applications and services is not governed by B. Compliant, Inc.'s terms or Privacy Policy. B. Compliant, Inc. does not control the applications or services of those third parties or how they use your information and documents. Be sure to review the terms and the Privacy Policies of those third parties before using their applications or services.

We may share personal information in connection with an acquisition, merger, or sale of all or a substantial portion of our business, with or to another company. In any such event, you will receive notice if your data is transferred and becomes subject to a substantially different Privacy Policy.

9. Network and Information Security.

B. Compliant, Inc. takes reasonable steps to protect information we collect from you to prevent loss, misuse and unauthorized access, disclosure, alteration, and destruction. In addition, highly confidential personal information such as credit card number and password that we request from you on our Web site is protected with encryption, such as Secured Socket Layer (SSL) protocol, during transmission over the Internet.

The servers on which information is stored are provided by our third party vendors and kept in a controlled environment with limited access. While we take reasonable efforts to guard personal information we knowingly collect directly from you, no security system is impenetrable. In addition, we cannot guarantee that any passively-collected personal information you choose to include in documents you store on our systems are maintained at adequate levels of protection to meet specific needs or obligations you may have relating to that information.

Your account information and access to our service is accessible only through the use of an individual user ID and password. To protect the confidentiality of personal information, you must keep your password confidential and not disclose it to any other person. Please advise us immediately if you believe your password has been misused. In addition, always logout and close your browser when you finish your session. Please note that we will never ask you to disclose your password in an unsolicited phone call or email.

10. Contacting Us

If you have questions regarding our Privacy Policy, its implementation, failure to adhere to

this Privacy Policy and/or our general practices, please contact us support@checkthedocs.net or send your comments to:

B. Compliant, Inc.
Headquarters
Attention: Privacy Policy Personnel
215 N 2nd Avenue
Suite B
Upland, CA 91786

Phone 888.441.0064
Fax 888.509.3342

B. Compliant, Inc. will use commercially reasonable efforts to promptly respond and resolve any problem or question.

Note: For liability purposes and usage of vendor sites and tools, content from the vendor's Privacy Policy has been copied here to account for any misrepresentation or omissions for the use of vendor sites and tools.